



# Poor Richard's Press

SINCE 1947

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## Job Description: Poor Richard's Press

### Digital Finishing Operator- San Luis Obispo, CA

Full-time position

To apply, go to [www.prpco.com/job-opportunities/](http://www.prpco.com/job-opportunities/)

No experience, no problem. We are willing to train the right person. If you possess mechanical or electrical aptitude, and want to learn a fun and technologically advanced industry, apply today.

#### Job Summary:

Poor Richard's Press is seeking a highly motivated and reliable individual able to work on a full-time basis. This is a fast-paced, technologically advanced position. The Digital Finishing Operator will be operating a broad range of embellishment equipment. All equipment is new, and state of the art. This equipment adds embellishments such as foil, spot uv, lamination, and die cutting to print products.

A successful candidate will have solid computer knowledge, and the ability to fine tune equipment on an as-needed basis. Good math skills and attention to detail are a must. We are willing to train the right candidate possessing the necessary skills.

**Estimated Hourly Wage:** \$18.00 - \$25.00, depending on experience

#### Digital Finishing Operator Responsibilities & Duties:

- Run a variety of digital finishing machines including: Foiling, spot uv, lamination, and die cut machines.
- Coordinate with the Production Supervisor/General Manager to prioritize jobs and assist Production where needed.
- Assist in servicing and maintaining machinery and equipment.
- Follow systems and procedures outlined in company manual.
- Maintains a clean/organized working area.
- Comply with all OSHA safety requirements.

#### Digital Finishing Operator Qualifications/Skills:

- Intermediate navigation of computers and software.
- Basic Mathematical skills.
- Frequent lifting of objects up to 50 lbs.
- Strong sense of organization and urgency.
- Positive attitude and a team player



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- Strong written and verbal communication skills.
- Able to work independently and within a team environment.
- Basic understanding and interest in mechanical processes.
- Machine operation experience preferred.

## **Working Conditions**

- Must be able to stand for a prolonged period (4 hours).
- Frequent lifting of objects up to 50 lbs.
- Noise level is usually moderate to loud.

## **Education & Experience Requirements:**

- High School diploma, GED or equivalent.
- Forklift certification within 90 days of job entry date.
- Driver's license.

## **Additional Duties:**

*This job description in no way states or implies that these are the only duties to be performed. You will be expected to follow any other job-related instructions and to perform other job-related duties as requested by your supervisor.*