



## Position Posting

### Seamstress/Tailor

Poor Richard's Press/Miracle Embroidery is looking for a talented Seamstress/Tailor to join the team. We are a business branding company that has served the western United States since 1947. Miracle Embroidery has been a leader of embroidery and apparel on the central coast for over 20 years. Miracle Embroidery is the leading supplier of high school letterman jackets in San Luis Obispo County. Additional jobs include work shirts, hats, jackets and many other products for local businesses and organizations.

The main responsibilities include sewing of patches onto jackets and hats by hand and machine as well as operating an industrial sewing machine. The successful candidate will have the ability to learn or be versed in sewing procedures and machine operation. This is a *key* position in the shop and may grow into a lead position.

As the Seamstress/Tailor and a member of the Production Team, the candidate is accountable for meeting the department production and quality goals as well as playing a key role in meeting company-wide profitability and customer satisfaction goals.

The ability to effectively interact with all employees of Poor Richard's Press, regardless of position, is a must. Candidates need to be able to manage multiple projects at once and prioritize in terms of importance to the company and/or project at hand. Candidates should also be comfortable making informed decisions.

### Qualifications

- Ability to multi-task with while maintaining attention to detail
- Ability to thread a sewing machine and other embroidery equipment
- Familiarity with standard sewing processes
- Excellent organizational skills
- Ability to lift up to 50 pounds
- Quality control including trimming thread on embroidered apparel
- Gluing patches on to hats to prepare for embroidery
- Organizing and maintaining workspace
- Able to see project through from initiation to completion
- Checking in inventory
- Packaging completed goods with compliance to packaging standards
- Ability to stand for long periods
- Computer skills preferred

This is a fast-paced, factory environment. New, quality equipment and a varied work routine make the day move along quickly! The candidate will have the opportunity for growth, if desired, by learning to thread, set-up and run state of the art embroidery equipment. This will include running of proof garments, threading equipment and trimming as necessary.

If you're ready to work with our fun and hardworking team as a Seamstress/Tailor, please stop by the office or submit a PDF of your completed [job application](#), cover letter and résumé to [info@prpco.com](mailto:info@prpco.com).